

**Scrutiny Letters Log (20 May 2016 - 25 May 2017)**

Ave. Response Time (days): 19 (target within 21 days) % responses within target: 66

No.	Committee / Panel / Working Group	Date	Main Issue(s)	Cabinet Portfolio	Letter Sent	Response Received	Days Taken	Reported to SPC (if applicable)
1	Committee	11-Apr	Cabinet Member Q & A	Enterprise, Development & Regeneration	24-May	01-Jun	8	13-Jun
2	Tackling Poverty Inquiry Panel	20-Apr	Proposed In-depth Inquiry	Anti-Poverty	26-May	Not required	n/a	n/a
3	Child & Family Services Performance Panel	11-Apr	Development of the Post-16 Service; Independent Residential Placement	Services for Children & Young People (Deputy Leader)	31-May	20-Jun	20	n/a
4	Service Improvement & Finance Performance Panel	06-Jun	Pre-decision scrutiny of Waste Management Commissioning Review Cabinet Report	Environment & Transportation	13-Jun	30-Jun	17	n/a
5	Committee	13-Jun	Pre-decision scrutiny of Castle Square Cabinet Report	Enterprise, Development & Regeneration	15-Jun	04-Jul	19	n/a (not public)
6	Schools Performance Panel	09-Jun	Cefn Hengoed Community School	Education	17-Jun	Not required	n/a	n/a

7	Tethered Horses Working Group	07-Jun	Further letter to Cabinet Member following response to conclusions / recommendations of the Working Group	Wellbeing & Healthy City	20-Jun	Not required	n/a	11-Jul
8	Adult Services Panel	21-Jun	Agreed terms of reference and agreed to invite 2 people to be co-optees	Adults & Vulnerable People	27-Jun	Not required	n/a	n/a
9	Service Improvement & Finance Performance Panel	22-Jun	Resquesting further information on PIs relating to the Tackling Poverty corporate priority	Anti-Poverty	06-Jul	07-Jul	1	n/a
10	Service Improvement & Finance Performance Panel	22-Jun	Comments on the Corporate Plan	Transformation & Performance	06-Jul	22-Jul	16	n/a
11	Committee	09-May	Cabinet Member Q & A	Environment & Transportation	07-Jul	29-Jul	22	12-Sep
12	Corporate Culture Inquiry Panel	06-Jul	Impact report	Transformation & Performance	12-Jul	Not required	n/a	08-Aug
13	Committee	13-Jun	Cabinet Member Q & A	Services for Children & Young People (Deputy Leader)	14-Jul	03-Aug	20	12-Sep
14	Child & Family Services Performance Panel	27-Jun	Performance Monitoring	Services for Children & Young People (Deputy Leader)	25-Jul	29-Jul	4	n/a
15	Adult Services Panel	05-Jul	Adult Services Improvement Plan	Adults & Vulnerable People	25-Jul	Not required	n/a	n/a

16	Committee	11-Jul	Cabinet Member Q & A	Wellbeing & Healthy City	27-Jul	17-Aug	21	12-Sep
17	Child & Family Services Performance Panel	25-Jul	CSSIW inspection reports Youth Justice & Early Intervention Service	Services for Children & Young People (Deputy Leader)	10-Aug	25-Aug	15	n/a
18	Service Improvement & Finance Performance Panel	15-Aug	Pre-decision scrutiny - CBPS Commissioning Review	Next Generation Services	17-Aug	08-Sep	22	n/a
19	Service Improvement & Finance Performance Panel	27-Jul	Revenue and Capital Outturn for 2015/16.	Finance & Strategy (Leader)	18-Aug	09-Sep	22	n/a
20	Committee	08-Aug	Cabinet Member Q & A	Education	01-Sep	08-Sep	7	10-Oct
21	Service Improvement & Finance Performance Panel	31-Aug	1st Quarter Budget monitoring	Finance & Strategy (Leader)	08-Sep	23-Sep	15	n/a
22	Schools Performance Panel	01-Sep	School Improvement Service and school reserves	Education	20-Sep	06-Oct	16	n/a
23	Adult Services Panel	24-Aug	Learning Disabilities	Adults & Vulnerable People	23-Sep	Not required	n/a	na
24	Child & Family Services Performance Panel	22-Aug	Performance Monitoring	Services for Children & Young People (Deputy Leader)	28-Sep	03-Nov	36	n/a
25	Committee	12-Sep	Cabinet Member Q & A	Anti-Poverty & Communities	11-Oct	01-Nov	21	14-Nov
26	Child & Family Services Performance Panel	26-Sep	Western Bay Adoption Service Annual Report	Services for Children & Young People (Deputy Leader)	11-Oct	19-Oct	8	n/a

27	Public Services Board Performance Panel	28-Sep	Outline of panel's work plan for 2016/17	Finance & Strategy (Leader)	18-Oct	28-Nov	41	12-Dec
28*	ERW Scrutiny Cllr Group	27-Sep	Letter to Joint Cttee - Outcome of regional ERW Groups discussions	Education	18-Oct	n/a	n/a	n/a
29	Service Improvement & Finance Performance Panel	21-Sep	1st Quarter performance monitoring - Housing Benefit & Council Tax Benefit performance indicators	Finance & Strategy (Leader)	25-Oct	16-Nov	22	n/a
30	Committee	10-Oct	Cabinet Member Q & A	Enterprise, Development & Regeneration	25-Oct	05-Dec	41	09-Jan
31	Schools Performance Panel	19-Oct	Bryniago Welsh Medium Primary School	Education	03-Nov	Not required	n/a	n/a
32	Planning Working Group	19-Oct	Rrevised planning committee arrangements, section 106 agreements, the Call-In process, enforcement activity and the Planning Annual performance report	Enterprise, Development & Regeneration	10-Nov	7/12/16	27	09-Jan
33	Service Improvement & Finance Performance Panel	02-Nov	Transformation Fund - fruther information requests. Requests an update on the Libraries Service Commissioning Review.	Finance & Strategy (Leader)	21-Nov	13-Dec	22	n/a
34	Child & Family Services Performance Panel	31-Oct	Integrated family support service; health assessments	Services for Children & Young People (Deputy Leader)	22-Nov	28-Nov	6	n/a

35	Schools Performance Panel	16-Nov	Pupil Deprivation Grant Spend and Annual Audit of Schools	Education	29-Nov	Not required	n/a	n/a
36	Committee	14-Nov	Cabinet Member Q & A	Environment & Transportation	30-Nov	21-Dec	21	09-Jan
37	Education Inclusion Inquiry Panel	29-Nov	Education Inclusion Follow up /Impact (1)	Education	12-Dec	Not required	n/a	n/a
38	Service Improvement & Finance Performance Panel	12-Dec	Pre-decision Scrutiny - Parks & Cleansing Commissioning Review	Environment & Transportation and Wellbeing & healthy City	14-Dec	30-Dec	16	n/a
39	Schools Performance Panel	08-Dec	Looked after children, restorative practice and pioneer schools	Education	20-Dec	21-Dec	1	n/a
40	Child & Family Services Performance Panel	30-Nov	Post 16 Service	Services for Children & Young People (Deputy Leader)	21-Dec	Not required	n/a	n/a
41	Public Services Board Performance Panel	06-Dec	PSB Priority work streams	Finance & Strategy (Leader)	10-Jan	01-Mar	50	10-Apr
42	Adult Services Panel	14-Dec	Social care at home inquiry follow-up	Adults & Vulnerable People	10-Jan	01-Feb	22	09-Mar
43	Child & Family Services Performance Panel	19-Dec	Performance Monitoring - October 2016	Services for Children & Young People (Deputy Leader)	11-Jan	01-Feb	21	n/a
44	Civic Events Working Group		Reply to Cabinet Member response - Royal Visits and Lord Mayor	Transformation & Performance	11-Jan	Not required	n/a	13-Feb

45	Adult Services Panel		Linkages between the budget and performance management objectives	Finance & Strategy (Leader)	11-Jan	09-Feb	29	n/a
46	Committee	12-Dec	Cabinet Member Q & A	Adults & Vulnerable People	12-Jan	01-Feb	20	13-Feb
47	Education Inclusion Inquiry Panel	03-Jan	EOTAS	Education	13-Jan	Not required	n/a	13-Feb
48	Service Improvement & Finance Performance Panel	20-Dec	Recycling and landfill annual performance report	Environment & Transportation	18-Jan	06-Feb	19	n/a
49	Public Services Board Performance Panel	18-Jan	Q&A session with Director of SCVS - Core Group member; Feedback on Wellbeing Assessment consultation	Finance & Strategy (Leader)	31-Jan	01-Mar	29	10-Apr
50	Committee	09-Jan	Cabinet Member Q & A	Finance & Strategy (Leader)	01-Feb	Not required	n/a	13-Feb
51	Planning Working Group	01-Feb	Call-in; consultation; member training; fees; infrastrcutre	Enterprise, Development & Regeneration	08-Feb	24-Feb	16	09-Mar
52	HMO Working Group	12-Jan	Houses in Multiple Occupation	Wellbeing & Healthy City	13-Feb	08-Mar	23	10-Apr
53	Child & Family Services Performance Panel	23-Jan	Child and Family Services Performance	Services for Children & Young People (Deputy Leader)	13-Feb	Not required	n/a	n/a
54	Child & Family Services Performance Panel	13-Feb	Pre Decision scrutiny of Domestic Abuse Commissioing Review	Services for Children & Young People (Deputy Leader)	13-Feb	27-Feb	14	n/a

55	Service Improvement & Finance Performance Panel	07-Feb	Budget	Finance & Strategy (Leader)	14-Feb	01-Mar	15	n/a
56	Service Improvement & Finance Performance Panel	25-Jan	Fees and Charges	Finance & Strategy (Leader)	16-Feb	08-Mar	20	n/a
57	Schools Performance Panel	16-Feb	Annual Education Performance and school music service	Education	23-Feb	Not required	n/a	n/a
58	Local Flood Risk Management Working Group	01-Mar	Flood Risk Management Plan	Environment & Transportation	07-Mar	29-Mar	22	10-Apr
59	Service Improvement & Finance Performance Panel	22-Feb	Fees and Charges, commercial estates	Finance & Strategy (Leader)	08-Mar	27-Mar	19	n/a
60	Committee	13-Feb	Cabinet Member Q & A	Next Generation Services	09-Mar	14-Mar	5	10-Apr
61	Child & Family Services Performance Panel	14-Mar	Pre-Decision Scrutiny of Family Support (Under 11s and Over 11s Clusters) Commissioning Reviews	Services for Children & Young People (Deputy Leader)	15-Mar	21-Mar	6	n/a
62	Committee	13-Mar	Pre-decision Scrutiny: Castle Square	Enterprise, Development & Regeneration	15-Mar			
63	Committee	13-Mar	Pre-decision Scrutiny: City Centre Regeneration (accommodation strategy)	Enterprise, Development & Regeneration	15-Mar	Not required	n/a	10-Apr
64	Public Services Board Performance Panel	15-Feb	Q & A session with Chair of PSB	Finance & Strategy (Leader)	16-Mar	Not required	n/a	10-Apr

